

Circular Letter NO. 235.

September 19, 1905

To Superintendents.

Gentlemen:--

In some school districts there has been some difficulty in the past caused by admitting too freely very young children. Such children even though legally qualified to enter school, cannot profit by the instruction given, and in some cases exclude children more advanced in age. Wherever an adequate enrollment can be obtained without admitting these very young children, it is desirable to do so.

You will accordingly instruct your teachers to be guided by the rules given on the enclosed sheet. A dozen copies of the rules are sent with each circular letter. One should be attached to this letter for your office file and the others may be found convenient for distribution to principals and graded teachers. I regret that there is not enough time at our disposal to supply you with a copy of these rules for every teacher in the district.

Respectfully,

KBH - 2945  
Enclosure

Commissioner of Education.

RULES FOR ENROLLMENT OF PUPILS

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1. Children who are obviously six years of age or over are to be enrolled upon application. Should the enrollment then be greater than the capacity of the schools preference is to be given to the oldest children.

2. Children who claim to be six years of age but who do not appear to be so are to be enrolled temporarily and the teacher will require satisfactory proof that they have attained the age of six years. Unless they can furnish such proof they cannot be enrolled except as provided in rule 3.

3. Children from five to six years of age shall not be enrolled until October 2. If at that time the enrollment of the school is not complete, such children shall be enrolled in the order in which they have previously presented themselves. During the first week teachers should keep a list of such children and should enter in it also the doubtful cases noted under rule 2.

KBH